

 <p>KIMBERLEY PORTS AUTHORITY <i>Broome Port Services</i></p>	<p>SLIPWAY FAQ'S</p>	<p>File ref: LAN393 / 116757</p> <p>Version: 1.0</p> <p>Issue date: October 2016</p>
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1. Why is the use of port lands controlled?

- The Slipway, Slipway Area and Careening Area are located on land vested in KPA. Like all property owners KPA wishes to ensure that work carried out on its property is done so safely and in accordance with the law;
- Port users working on the Slipway, Slipway Area and Careening Area are required to comply with all relevant laws, regulations and procedures including KPA's Port Standards and Procedures, the Port Authorities Act 1999, the Port Authorities Regulations 2001 and relevant safety and environmental legislation; and
- To assist Port Users to comply with their obligations KPA has developed procedures and guidelines.

2. What is the process to use the Slipway or Slipway Area?

- Refer to the slipway flowcharts located in the information pack and marked **IP4**.

3. Can I use any part of the Slipway Area to carry out work or store my vessel?

- KPA will allocate an area to work on or store your vessel. This will be determined by the nature of work, period of time you need to complete work, and the size of vessel. The concrete pad is for short term works only; and
- When large vessels are stored in the Slipway Area, enough space must be left around them to allow for the setup a crane, as approved by KPA.

4. Do I need to notify KPA if I intend to careen my vessel?

- Yes. KPA's work permit system needs to be followed;
- In addition, the Careening area has been identified as being in close proximity to a site of cultural and heritage importance. Works are subject to DER approval;
- Third persons wishing to careen vessels maybe required to obtain Environmental or Heritage approval; and
- An application should be made in good time to allow for this process.

5. What has changed?

- Only those persons who are authorised to use the Slipway can store or work on their vessels;
- Some work will only be permitted on the hardstand, some work can be undertaken in the bays and some work is no longer permitted i.e. abrasive blasting and spray painting;
- Persons will be charged a fee for using the Slipway;

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- The permit to work system will still apply, however, not all works require a permit; and
- HSE guidelines provide clear advice on what controls need to be in place – Slipway users have always been responsible for ensuring they comply with relevant safety and environment legislation, however, this is now more formal with closer management of users, strict guidelines, governing the works and regular audits.

6. How much will I get charged?

- A 40sqm bay will cost \$1,572.12 ex GST per annum or \$131.01 per month; and
- A 200sqm bay will cost \$7,860.61 ex GST per annum or \$655.05 per month.
- For further information refer to the Usage Fees Table in the Information Pack marked **IP5**.

7. What work can I do at the Slipway?

- See the HSE Slipway Guidelines in the Information Pack and marked IP6 for information – Main restrictions are spray painting and abrasive blasting.

8. I thought the Slipway needed to be a prescribed premise?

- KPA is in the process of applying for the hardstand section of the Slipway to be a prescribed premise. In the interim, KPA has liaised with DER and will be permitting some work at the Slipway. Any works must not discharge to the environment and Slipway users are responsible for ensuring appropriate encapsulation systems are installed to capture any waste, debris etc. from their work.

9. Can I launch and retrieve my Vessel at the Slipway boat ramp?

- Commercial vessels up to 10mtrs may be retrieved on the Slipway without a works permit;
- Vessels of 10mtrs or greater can only be recovered using the Slipway with a works permit from KPA; and
- Recreational vessels can only use the Slipway either for storage, with a permit or only in emergency and adverse weather.

10. What services does KPA provide?

- There is water available;
- CCTV coverage for most of the Slipway;
- Hardstand area;
- KPA has covered the Slipway surface;

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- Issuing and scheduling of permits; and
- Auditing to protect the use of the Slipway into the future and to make the Slipway safer for all; and
- There is no power.

11. Why are you charging?

- There are costs involved with the management and maintenance of the Slipway including permit issuing and scheduling, auditing and ongoing monitoring and maintenance. KPA has advised for some time that charging was an option.

12. How did you choose how much to charge users?

- KPA investigated Slipway charges at other sites; We also considered hardstand rates; and
- KPA believe the charges are reasonable and appropriate.

13. How do I pay?

- Slipway users will need to pay through KPA's website either online or in person at the Operations Office. All bookings must be pre-paid using BPoint which is available on KPA's website.

14. How do you charge, daily, monthly or weekly?

- KPA will be charging a one month minimum charge for the storage of vessels; and
- Charging for the use of the hardstand will be on a daily basis.

15. Do I get charged if I leave my Jinker or trailer in the bay?

- Yes. If the bay contains any of your plant or equipment then you will be charged for that bay.

16. Do I have to pay to use the hardstand if I am already paying for a bay?

- Yes. The intention of the hardstand is for short term use only. KPA will charge for the use of the hardstand at a rate higher than the storage fees to discourage long term use.

17. What if I can't afford to pay for storage or removal of my vessel?

- If this unfortunate circumstance occurs, then it is likely that after consulting with the vessel owner, KPA will have the vessel either sold or disposed of at the vessel owner's cost and risk. Further detail is provided in clause 7 of the Terms and Conditions.

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18. How do I get my vessel out if I don't have a trailer or Jinker?

- KPA do not own any trailers or jinkers at the Slipway. Users will be required to arrange their own method of launching and retrieving their vessel. It is likely that persons wishing to hire out Jinkers to third parties will be required to obtain a license from KPA and provide comfort to KPA that:
 - o the Jinkers are fit for use;
 - o the Jinker owner has the appropriate insurance; and
 - o Vessels are being retrieved and launched in a safe manner.