

The following outlines the Kimberley Ports Authority's (**KPA**) Personal Protective Equipment (**PPE**) requirements for the Port of Broome wharf. The KPA PPE Standard Operating Procedure (**SOP**) provides further information on PPE requirements for KPA employees and contractors.

Minimum PPE Requirements on the Wharf

The following have been set as the **Minimum PPE Requirements** for all KPA employees, contractors and port users entering the maritime security zone and working on the wharf:

- Hard hat;
- High visibility clothing;
- Safety footwear (ie steel cap boots);*
- Full length clothing (long shirt and long pants);* and
- Safety glasses.*

In addition, specific tasks may require the following PPE:

- Gloves: for KPA employees, contractors and port users involved in activities and working on the wharf or underdeck, then gloves must be carried at all times.
- Personal Flotation Devices (**PFD**): when crossing the red hazard line on the wharf personnel must either be wearing a PFD, be attached/restrained to a suitable anchorage point or have another approved safety control in place. In addition, a PFD shall be worn whenever there is the possibility of falling into the water, unless another safety control is in place. For example, a PFD must be worn when in the port tender or if a person is accessing a vessel from the landings without a gangway. A PFD is not required when accessing the underdeck landings with all safety rails in place or when accessing a vessel on an approved and secured gangway.

Other PPE may be required as per signage, Standard Operating Procedure (**SOP**) or relevant Job Hazard Analysis (**JHA**).

Exceptions to the Minimum PPE Requirements

The only persons who are not required to comply with the Minimum PPE Requirements when on the wharf are:

- KPA employees and contractors who are transferring directly from a vehicle to the wharf lunch room or lumpers mess area, for example, for a meeting. These persons are not permitted to walk around the wharf.
- Vessel crew or passengers who are transiting directly from a vehicle to a vessel or directly to a designated PPE free zone, for example, the lumpers mess. Note: vessel crew or passengers are not permitted to walk around on the wharf unless they are wearing the Minimum PPE Requirements and displaying their MSIC.
- Passengers who are transferring between wharf and vessel or vice versa and are waiting in a designated PPE free area for transport. These passengers must stay within the designated area and be supervised by a port pass holder who is wearing the Minimum PPE Requirements. If passengers are accessing the underdeck they shall meet the PFD requirements detailed above. It is the responsibility of the charter vessel to ensure passengers accessing the underdeck wear appropriate footwear and if required gloves.
- Taxi or bus drivers who remain in the immediate proximity of their vehicle, gangway or designated PPE free area are not required to wear the Minimum PPE Requirements.