



VESSEL MASTERS PRE-ARRIVAL DECLARATION – WYNDHAM

KPA File Ref: IFM35/210720
 CGL File Ref: WYN-PORT-FORM-8000-PADv01
 Version: 1.0
 Issue date: April 2024

1. GENERAL			
1.1 Vessel name		1.2 IMO Number	
1.3 LOA (m)		1.4 Beam (m)	
1.5 Summer DWT		1.6 Arrival Displacement	
1.7 GT / GRT		1.8 Agent	
1.9 Vessel's E-Mail		1.10 Vessel's Telephone	
1.11 Company Name (as per DOC)			
1.12 Name of DPA / Tech Manager			
1.13 Contact E-Mail (DPA)		1.14 Contact Tel Nos	

2. PORT CALL INFORMATION			
2.1 ETA at Wyndham Pilot Boarding Station / Anchorage (dd/mm/yyyy hh:mm)			
2.2 Anchorage required on Arrival			
2.3 Anchorage required on Departure		If Yes, Date of final departure from Port:	
Port Manager and CGL operations must be kept informed of the latest ETA.			
2.4 Pilot required for arrival	If No, PEC number:		Date of PEC Masters last Exempt run in Wyndham
	Name of PEC Master		
2.5 Pilot required for departure	If No, PEC number:		Date of PEC Masters last Exempt run in Wyndham
	Name of PEC Master		
<i>PEC Masters must ensure that their PEC certificate is valid during the port of call and that the duration from their last Exempt run in Wyndham does not exceed 6 months. Conditions/Restrictions mentioned in the PEC (eg Daylight only) will apply.</i>			
2.6 Arrival drafts (m)	Forward	Midship	Aft
2.7 Estimated departure drafts (m)	Forward	Midship	Aft
2.8 Does the vessel have any existing Conditions of Class?			
2.9 If yes, details to be provided			
3. PILOT BOARDING ARRANGEMENT		Will the Pilot ladder be used for Pilot embarkation?	
3.1 Does the Pilot Boarding Arrangement onboard comply with SOLAS Chapter V, Regulation 23?			
3.2 Does the Pilot ladder comply with the requirements of KPA LMN 08-2023 (or superseding notice)?			
3.3 Date of manufacture for Pilot Ladder in use as per manufacturers certificate (dd/mm/yyyy)			
3.4 Date of manufacture for Manropes in use as per manufacturers certificate (dd/mm/yyyy)			



VESSEL MASTERS PRE-ARRIVAL DECLARATION – WYNDHAM

KPA File Ref: IFM35/210720
 CGL File Ref: WYN-PORT-FORM-8000-PADv01
 Version: 1.0
 Issue date: April 2024

4. MAIN ENGINE / AUXILIARY ENGINES / EMERGENCY GENERATOR & THRUSTERS

4.1 Is the main engine fully functional with no known defects?				
4.2 Are all auxiliary engines (generators), and emergency generator fully functional with no known defects?				
4.3 Are the Bow and Stern thrusters (if fitted) functional with no known defects?				
Total KW of Bow Thruster(s)		kW	Total KW of Stern Thruster(s)	
				kW
4.4 If 'No' to any of the above (3) questions, details and nature of defect to be provided.				

5. STEERING

5.1 Is the steering gear system including emergency steering system fully functional with no known defects?		
5.2 If No, details of equipment and nature of defect to be provided:		

6. NAVIGATION

6.1 Is all bridge and navigation equipment in good working order? *4		
6.2 If No, details and nature of defect to be provided:		

7. BERTHING & MOORING

7.1 Bow to Bridge distance:		m	7.2 Stern to Bridge distance		m	
7.3 Distance of Bunker Manifold from bow					m	
7.4 Type of Mooring Lines (All lines must be in good condition and without joints or splices)						
7.5 Maximum Diameter of mooring lines						mm
7.6 Number of mooring lines	Forward		Aft			
7.7 Are all mooring lines eyes fitted to a 2-metre light rope tail to be connected to heaving line.						
7.8 Confirmation that there is NO Protrusion or overhang from the ships side (e.g. Rubbing Strake, Door Sills, Davits, Lights etc)? Answer 'No' if there is a protrusion or overhang						
If No to 7.8, details of the protrusion must be provided. Suitable plan diagrams clearly indicating the location and size of the protrusion(s) must also be attached with the pre arrival declaration.						
Height from W/L (m)		m	Distance from Bow (m)		m	
Length of the protrusion (m)		m	Depth/ outward reach (m)		m	
7.9 Preferred side alongside (Normal berthing is Starboard side, unless exceptional circumstance apply)						

	VESSEL MASTERS PRE-ARRIVAL DECLARATION – WYNDHAM	KPA File Ref: IFM35/210720
		CGL File Ref: WYN-PORT-FORM-8000-PADv01
		Version: 1.0
		Issue date: April 2024

8. DOCUMENTS REVIEWED PRIOR ENTRY INTO THE PORT OF WYNDHAM (Mandatory)				
Port of Wyndham Handbook:		KPA Local Marine Notices:		CGL Infectious Diseases Questionnaire
<i>Copies of above are obtainable from agents / CGL Operations</i>				

9. ATTACHEMENTS (Must be attached to e-mail with this form, unless already provided earlier)				
Vessel Particulars:		Pilot Card:		Mooring arrangement plans (Fwd and Aft):

10. I DECLARE THAT THE ABOVE FACTS ARE TRUE AND ACCURATE	
10.1 Full name of Master and e-signature	
10.2 Date and time of declaration (dd/mm/yyyy hh:mm)	

<p>Notes:</p> <ol style="list-style-type: none"> This form and details should be uploaded/provided by the master or respective Agents of any vessel equal to or greater than 35.0 metres to the Port Manager CGL by e-mail - gill@cgltd.com.au and pilot@cgltd.com.au no earlier than 6 days before vessels ETA and no later than 2 days (48 hours) before vessels ETA. Ideally it must be submitted soonest after departure from the previous port of call. Subject of the e-mail must be: "Vessel name - ETA dd/mm/yyyy hh:mm - Wyndham Pre Arrival Declaration". If any defect or non-compliance is noted in this form, then the Vessel master, Port Manager 'CGL' and the designated Pilot must inform the Harbour Master by e-mail – harbourmaster@kimberleyports.wa.gov.au prior to the vessels arrival at the Port. Required documents are to be attached with this declaration: Vessel particulars, Pilot Card, Forward & Aft Mooring arrangement plan and details of any overhangs (if applicable). *Bridge and Navigation equipment include the following: Radar / Magnetic and gyro compasses and repeaters / Hand and NFU steering modes / Steering Gear systems including steering motors, telemotor systems etc / Helm indicators and repeaters / Main engine telegraph / Main engine rpm indicators / Rate of turn indicators / Echo sounders and displays / Whistles / Course recorders / ECDIS / Wind indicators / Speed Log / GPS / Automatic identification system (AIS) / Navigation Lights / Anchors, windlasses, mooring winches etc. Any changes to status of the above declaration which may affect the vessel's ability to manoeuvre (sections 4,5,6 in above form) must be notified to KPA & CGL at the earliest directly or via vessels agents. This is an electronic form – In section 10.1, Masters name is sufficient, and signature is not mandatory. This form is not required to be printed. This form uses Javascript to validate certain fields and for the functioning of 'submit' button. Please use a pdf program which supports this feature. Commonly available free pdf programs e.g. Adobe Acrobat support this.
