LOCAL MARINE NOTICE

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VESSELS UNDER 35M ACCESSING THE WHARF

Date: 4 June 2020

All vessels under 35m accessing KPA wharf must ensure the following:

- Captains must ensure their crews are trained and capable for the job they are about to do particularly in reference to mooring;
- Crew must ensure whilst on the wharf that appropriate PPE is worn (PPE requirements attached);
- Any person handling a mooring line must wear a PFD.

Failure to meet these requirements may result in permission to access the wharf being removed.

David Duncan
HARBOURMASTER

The following outlines the Kimberley Ports Authority's (**KPA**) Personal Protective Equipment (**PPE**) requirements for the Port of Broome wharf.

Minimum PPE Requirements on the Wharf

The following have been set as the **Minimum PPE Requirements** for all KPA employees, contractors and port users entering the maritime security zone and working on the wharf:

- Hard hat;
- High visibility clothing;
- Safety footwear (ie steel cap boots);
- Full length clothing (long shirt and long pants); and
- Safety glasses.

In addition, specific tasks may require the following PPE:

- Gloves: for KPA employees, contractors and port users involved in activities and working on the wharf or underdeck, then gloves must be carried at all times.
- Personal Flotation Devices (**PFD**):
  - When working over the red line on the wharf, or where your centre of gravity could go over the edge, you must have a fall prevention system in place i.e. handrail or harness. If a fall prevention system is not possible then another control i.e. a PFD must be worn and the risk documented in a procedure / job hazard analysis (**JHA**);
  - A PFD must be worn when undertaking mooring and unmooring activities, when standing inside of the red hazard line on the wharf where there is no barrier or fall prevention system in place (and the task has been risk assessed) and when accessing a vessel from the landings without a gangway. A PFD is not required when accessing the underdeck landings with all safety rails in place.

Other PPE may be required as per signage, Standard Operating Procedure (**SOP**) or relevant JHA.

Exceptions to the Minimum PPE Requirements

The only persons who are not required to comply with the Minimum PPE Requirements when on the wharf are:

- KPA employees and contractors who are transferring directly from a vehicle to the wharf lunch room or lumpers mess area, for example, for a meeting. These persons are not permitted to walk around the wharf;
- Vessel crew or passengers who are transiting directly from a vehicle to a vessel or directly to a designated PPE free zone, for example, the lumpers mess. Note: vessel crew or passengers are not permitted to walk around on the wharf unless they are wearing the Minimum PPE Requirements and displaying their MSIC;
- Small vessel crew undertaking mooring/unmooring duties must wear a PFD in addition to the minimum PPE requirements, however, enclosed shoes are permitted;
- Passengers who are transferring between wharf and vessel or vice versa and are waiting in a designated PPE free area for transport. These passengers must stay within the designated area and be supervised by a port pass holder who is wearing the Minimum PPE Requirements. If passengers are accessing the underdeck they shall meet the PFD requirements detailed above and wear enclosed footwear. It is the responsibility of the charter vessel to ensure passengers accessing the underdeck also wear gloves if required; and
- Taxi or bus drivers who remain in the immediate proximity of their vehicle, gangway or designated PPE free area are not required to wear the Minimum PPE Requirements.