COVID-19 QUESTIONNAIRE FOR VESSEL MASTERS		Date:	
Vessel		**Signature**	
Master's Name		**Mobile No.**	

Kimberley Ports Authority (**KPA**) requires all vessel masters to complete this form prior to arrival at the Port of Broome.

1. International Vessels

For International vessels:

- No one is allowed on or off the vessel
- Express permission from the Harbour Master can be sought for any exception
- Masks are to be worn at all times
- Social distancing of 2m between crew and KPA personnel at all times when onboard
- Refer to KPA's Covid-19 HSE Alert for additional information

2. Interstate Vessels

For vessels travelling interstate, the WA Government has implemented a risk profile for interstate vessels and a good-to-go process for any disembarking personnel. For interstate vessels:

- No one is allowed on or off the vessel unless confirmed by the Harbour Master
- Refer to KPA's Covid-19 HSE Alert for additional information

Please tick YES or NO to the following questions	Yes	No
1. Has anyone on board (crew and passengers) travelled from outside of Australia in the last 28 days?	☐	☐
If yes, detail Country and date.		
Detail:		
2. Has anyone on board (crew and passengers) travelled from interstate?	☐	☐
If yes, detail State and date.		
Detail:		
3. Has anyone on board (crew and passengers) had possible contact with someone who is a confirmed case of COVID-19 in the last 28 days?	☐	☐

Please tick YES or NO to the following questions	Yes	No
4. Is anyone on board (crew and passengers) sick or unwell?	☐	☐
Detail:		
5. Were there any crew change within the last 28 days?	☐	☐
If yes, provide state / county of origin details, as well as details of any states / countries transited when joining the vessel		
Detail:		
6. Did any crew go ashore within the last 28 days?	☐	☐
Details of location:		
7. Did ships staff wear PPE (*i.e. gloves, face masks, safety glasses*) while at these port/s?	☐	☐
8. Provide details of interaction with shore staff at ports visited within the last 28 days		
Detail:		
8. Are any passengers or crew disembarking in Broome with a good-to-go pass (G2G) or other arrangement?	☐	☐
If yes, provide details including number and documentation type (eg G2G or other)		
Detail:		

The KPA Harbour Master, in consultation with Australian Border Force (**ABF**) or Department of Health officials, will decide which control measures will be required prior to arrival on a case-by-case basis.

Harbour Master Action / **Review** (insert action taken and or general comments)

Sign Off:		**Date:**	

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COVID-19 Information Sheet for vessels arriving at the Port of Broome

The following information sheet outlines the COVID-19 controls that are in place for vessels arriving at the Port of Broome.

1.   VESSEL TYPE

International: For vessels arriving from an International Port, the controls outlined in Section 3 of this notice apply.

Interstate: For vessels arriving interstate, the WA Government has implemented a risk profile for interstate borders. Depending on the classification of the state (eg low or medium risk) the controls outlined in sections 2 and 3 of this notice may apply.

For vessels arriving from interstate that are classified as very low risk, see Section 2 of this notice for information on the G2G process.

Intrastate: for vessels arriving intrastate there are generally no additional COVID-19 controls in place. Exceptions to this include:
- where a G2G process has been implemented due to a hotspot declared in the State. See Section 2 of this notice for the G2G process
- if there is a COVID-19 related issue on board, eg a crew member has been to a declared hotspot, a crew/passenger is disembarking to isolate or an onboard crew/passenger has symptoms. In this scenario the KPA Harbourmaster needs to be informed as soon as possible.

2.   G2G PROCESS

Vessels with passengers/crew under Good-to-Go (G2G) orders must adhere to the following:
- advise KPA prior to arrival of any G2G passes through the COVID-19 vessel master questionnaire
- once the vessel has berthed alongside, no-one can embark/disembark until the G2G passes and health declarations have been processed/approved by the police
- then the vessel can work alongside as normal.

If you require further information contact the KPA HSER Manager on:

☎ 0409 000 549
(08) 9194 3100   @ HSEmanager@kimberleyports.wa.gov.au

www.kimberleyports.wa.gov.au

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3.   COVID-19 CONTROLS

3.1 Vessel Arrival

Prior to the vessel arrival there are a range of controls in place including:

- Confirmation by vessel that there is no illness on board

- Pilot to wear appropriate PPE, confirm with master there is no illness reported on board and that regular temp checks have been undertaken and recorded*

- Vessel crew to remain onboard at all times

- Vessel crew are to wear masks at all times.

3.2 Access requirements

Once the vessel is alongside there will be no access or egress for any personnel (eg KPA employees, vessel crew, contractors, vessel agent, pilot etc) onto the vessel without the express permission of Harbour Master or delegate.

KPA will have the following controls in place at the gangway:

- a gangway watch when KPA operations are not being undertaken

- a sign at the gangway advising of no access onto vessel without Harbour Master approval

- a document satchel attached to gangway for remote exchange of documents etc*

- a bucket with diluted disinfectant (eg Viralfx) to clean PPE and boot wash

- garbage bag and bin for PPE waste. Note: garbage to be segregated for appropriate disposal if detection of COVID-19

If you require access to the vessel and have Harbour Master approval you must have the following in place:

- a document outlining your COVID-19 access controls and equipment decontamination processes (where appropriate)

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- wear the minimum PPE requirements including suit, gloves and face mask unless otherwise approved by the Harbour Master

- maintain segregation between vessel crew and approved visitors

- remote communication with Master /rep using Radio comms or mobile phone

* Note that an international vessel arriving from a high-risk port, as declared by the WA Government, may have modified and additional controls put in place. For example, there will be no document satchel in place on the gangway and pilotage will be done remotely and with the requirement of an additional tug.

If you identify anyone not complying with these controls, or if you have any queries about access, please contact KPA operations.

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